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* Admitted in NY only
** Passed the Patent Bar Examination

August 22, 2001

Box Missing Parts
Commissioner for Patents
Washington, D.C. 20231

Re: U.S. Patent Application Serial No. 09/840,730
Entitled: *"Instrumentation of a Paper Diary to Create an
Objective Record of Events"*
Filed: April 23, 2001
Inventors: Michael R. Hufford, *et al.*
Our Ref. No.: IVQ-003

Dear Sir:

I enclose herewith for filing in the above-identified application the following:

1. Response to Notice to File Missing Parts of Nonprovisional Application;
2. Executed Declaration, Petition and Power of Attorney for Patent Application;
3. 7 Sheets of Substitute Drawings (Figures 1-8);
4. Copy of Formalities Letter;
5. Check in the amount of \$65.00 to cover the surcharge fee; and
6. Return postcard.

Please charge any necessary fees to our Deposit Account No. 12-0080. The undersigned requests any extensions of time necessary to respond. *A duplicate of this sheet is enclosed.*

Certificate of First Class Mailing (37 C.F.R. §1.8(a))
I hereby certify that this correspondence is deposited with
the United States Postal Service as first class mail in an
envelope addressed to: Box Missing Parts, Commissioner
for Patents, Washington, D.C. 20231 on:

August 22, 2001

Date

Kevin J. Canning, Esq., Reg. No. 35,470

Respectfully submitted,

LAHIVE & COCKFIELD, LLP

Kevin J. Canning, Esq.
Reg. No. 35,470
Attorney for Applicants

UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER

FILING/RECEIPT DATE

FIRST NAMED APPLICANT

ATTORNEY DOCKET NUMBER

09/840,730

04/23/2001

Michael R. Hufford

IVQ-003

000959

LAHIVE & COCKFIELD
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BOSTON, MA 02109

CONFIRMATION NO. 4534

FORMALITIES LETTER



OC000000006214549

Date Mailed: 06/22/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 65.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

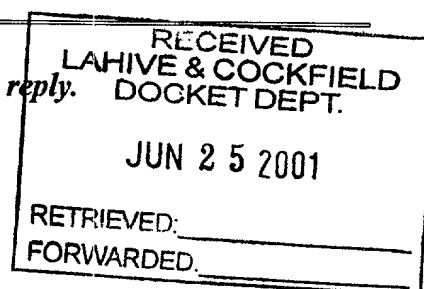
The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

08/29/2001 BNGUYEN1 00000051 09840730

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A copy of this notice **MUST** be returned with the reply.



Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

10/23/00 DE 404860